

Premton Xhafa

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● EDUCATION AND TRAINING

01/09/2007 – 25/05/2010 – Vushtrri, Kosovo

NATURAL SCIENCE HIGH SCHOOL DEGREE – “EQREM QABEJ” High School

01/09/2010 – 11/05/2018 – Rochester, United States

BACHELOR OF SCIENCE (BS) DEGREE IN APPLIED ARTS AND SCIENCE – Rochester Institute of Technology

Year: 2010 - 2018 May

Duration: It took me so long to graduate because from 2014 to 2018 I started working and developing my practical skills as an IT.

Concentrations: Computer Science & Media

Web: www.rit.edu

17/07/2021 – 17/07/2022

CPANEL & WHM ADMINISTRATOR CERTIFICATION (CWA) – cPanel

17/07/2021 – 17/07/2022

WORDPRESS TOOLKIT CERTIFICATION (WT) – cPanel

● WORK EXPERIENCE

05/09/2016 – CURRENT

IT ADMINISTRATOR & WEB DEVELOPER – CONGRESS & EVENT ORGANIZATION

Language: Albanian, German & English

Website: www.ceokos.com

I have worked at **Congress & Event Organization** as an **IT Administrator** and as a **Web Developer**.

The work included configuration of **Windows Server 2012 R2**, configuration and maintenance of the website which was on a **dedicated server**, configuration of **Office 365 suite**, **Adobe Premier** and **online marketing** campaign manager through MailChimp.

Prishtina, Kosovo

01/11/2016 – CURRENT

FOREX & CRYPTO TRADER

I have started to get into trading at the end of 2016, it was a really interesting topic to me and I studied the markets for months. Now I do it as my hobby. I still do trades with EUR/USD, GOLD, and other currencies. I also started to invest into Cryptocurrencies. All in all, this is my second part time job.

15/01/2018 – 16/06/2018

BUSINESS INTELLIGENCE ANALYST – ALLIANZ GROUP

Language: German & English

Allianz Group is an **outsourcing company** based in Kosovo with 60 Employees. It is in partnership with companies in **Switzerland**.

Main Responsibilities:

- Identifying business intelligence reports and data.
- Identify and review KPIs and develop BI data and warehouse strategy.

Vushtrri, Kosovo

02/01/2016 – 05/09/2016

GOOGLE ADSENSE & FACEBOOK AUDIENCE NETWORK PUBLISHER

Companies worked with: **Google, Facebook** und **Adsterra Network**

I have worked as a **Google** and **Facebook Publisher**. I have used my social media accounts and my websites which had a lot traffic approx. 1 Million Views per month and I have monetized it at **Google, Facebook** and **Adsterra** which is also an advertising platform. This self-employed job included configuration of **Dedicated Hosting, VPN's, SSL Certificates**, and **web developing**.

01/01/2015 – 28/02/2016

IT ADMINISTRATOR – N.P.N "LORI"

Language: Albanian

I have worked there as an **IT administrator** and I have configured the **local network** which was for 5 employees including the **windows server** and the **LAN network**. I have also maintained their **cloud hosting** and dealt with the **website speed, security**, and **content**.

Vushtrri, Kosovo

12/2011 – 02/2012

IT ASSISTANT – AMERICAN UNIVERSITY IN KOSOVO

Language: English

Description: I have worked there as an **IT assistant** and assisted other students how to use the campus system. I have also solved students **hardware** and **software problems**.

Prishtina, Kosovo

● LANGUAGE SKILLS

Mother tongue(s): ALBANIAN

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
GERMAN	B1	B1	B1	B1	B1
ENGLISH	C1	C1	C1	C1	C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● SKILLS

Skills

Administrative Skills

- CPANEL,WHM,PLESK ADMINISTRATION
- System Administrator
- Database Administration MYSQL & SQL
- DOMAIN MANAGEMENT - NAMESERVER, DNS, DATABASE, SSL, E-MAIL, FTP
- LEVEL 1&2&3 Technical SUPPORT
- PROJECT MANAGEMENT
- WEBSITE & PRIVATE DATA PRIVACY AND SECURITY
- MYSQL DATABASE ADMINISTRATION
- Server & Client Backup Administrator

Development Skills

- WORDPRESS & JOOMLA
- WEBSITE SPEED, SECURITY & SEO OPTIMISATION
- HTML5 & CSS3 (BASICS)

Other Skills

- Data Mining
- Tableau
- SOCIAL MARKETING - GOOGLE ADSENSE & FACEBOOK AUDIENCE NETWORK
- MICROSOFT OFFICE SUITE
- PHOTOSHOP
- ILLUSTRATOR
- CYBERLINK POWERDIRECTOR
- ADOBE ACROBAT

Hobbies

- FOREX (FOREIGN EXCHANGE MARKET)
- CRYPTOCURRENCY TRADER
- GYM

Rochester Institute of Technology

by authority of the BOARD OF TRUSTEES and on the recommendation
of the FACULTY hereby confers upon

PREMTON XHAFI

the degree of

BACHELOR OF SCIENCE

upon satisfactory completion of study in

APPLIED ARTS AND SCIENCES

from the

SCHOOL OF INDIVIDUALIZED STUDY

In evidence whereof this DIPLOMA is awarded and attested by the
SEAL OF THE INSTITUTE and the signatures authorized by the TRUSTEES.

David C. Munson Jr.

PRESIDENT

Christine B. Whitman

CHAIRPERSON OF THE BOARD OF TRUSTEES


ROCHESTER, NEW YORK, MAY 11, 2018



● DIPLOMAS & CERTIFICATES

CERTIFICATE
of

cPanel & WHM Proficiency




THIS IS TO ACKNOWLEDGE THAT
Premton Xhafa
HAS SUCCESSFULLY COMPLETED THE
cPanel & WHM Administrator Certification (CWA)

07/17/2021
Date of Certification


c87a-470f-fe24-79f7
Transcript ID (Verify certification on <http://university.cpanel.net>)

J. Nick Koston
J. Nick Koston, Chief Technical Officer



CERTIFICATE
of

cPanel & WHM Proficiency




THIS IS TO ACKNOWLEDGE THAT
Premton Xhafa
HAS SUCCESSFULLY COMPLETED THE
WordPress Toolkit

07/17/2021 - 07/17/2022
Date of Certification

d271-47c8-bbcd-272f
Transcript ID (Verify certification on <http://university.cpanel.net>)

J. Nick Koston
J. Nick Koston, Chief Executive Officer



● **DIPLOMAS & CERTIFICATES**

